

# XINYI ELECTRIC STORAGE HOLDINGS LIMITED

## 信義儲電控股有限公司

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立之有限公司)

Stock Code 股份代號 : 08328

# 2020

Environmental, Social and  
Governance Report

環境、社會及  
管治報告



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## ABOUT THIS REPORT

### 關於本報告

#### SCOPE AND REPORTING PERIOD

This report is prepared in accordance with the Environmental, Social and Governance (the “**ESG**”) Reporting Guide (the “**ESG Reporting Guide**”), Appendix 20 to the Rules Governing the Listing of Securities on GEM of The Stock Exchange of Hong Kong Limited (the “**SEHK**”). The Environmental, Social and Governance Report (the “**ESG Report**”) published by Xinyi Electric Storage Holdings Limited (hereinafter refer to as “**Xinyi Electric Storage**” or the “**Company**”) (SEHK Stock Code: **08328**) and its subsidiaries (the “**Group**”) mainly focuses on Xinyi Electric Storage’s policies and performance in its corporate social responsibilities during the period from 1 January 2020 to 31 December 2020. This report provides an overview of the sustainability strategies and social responsibilities undertaken by the Group. For details of the Group’s corporate governance matters, please refer to the annual report of the Company published on 31 March 2021.

Since the Group outsourced most of the engineering, procurement and construction services (the “**EPC Services**”) for photovoltaic power station to contractors, the environmental related data of the EPC Services is not included in the ESG Report.

This report is available for inspection on the Company’s website (<http://www.xyglass.com.hk>) and the SEHK website (<http://www.hkexnews.hk>).

This report is published in two languages, Chinese and English. In case of discrepancy between the two versions, the Chinese version shall prevail. If you have any questions or suggestions regarding the contents of this report, please contact us by phone or by mail. Our contact details are as follows:

Xinyi Electric Storage Holdings Limited  
Investor Relations Department  
Address: 21/F, Rykadan Capital Tower  
135 Hoi Bun Road, Kwun Tong  
Kowloon, Hong Kong  
Tel: +852 3919 2888  
Fax: +852 3919 2890  
E-mail: [ir@xyglass.com.hk](mailto:ir@xyglass.com.hk)  
Website: [www.xyglass.com.hk](http://www.xyglass.com.hk)

#### 範疇及報告期間

本報告按照香港聯合交易所有限公司(「香港聯交所」)的GEM證券上市規則附錄二十《環境、社會及管治報告指引》(「ESG報告指引」)編寫。信義儲電控股有限公司(以下簡稱「信義儲電」、「本公司」)(香港聯交所股份代號：**08328**)及其附屬公司(「本集團」)發佈的《環境、社會及管治報告》(「ESG報告」)，主要描述由二零二零年一月一日至二零二零年十二月三十一日為止期間，信義儲電在企業社會責任的政策及表現。本報告提供本集團所承擔的可持續策略及社會責任的總覽。有關本集團企業管治事宜的詳情，請參閱本公司於二零二一年三月三十一日刊發的年報。

鑒於本集團將大部分光伏電站的工程、採購及建設服務(「EPC服務」)外判予承包商，故EPC服務的環境相關數據並無計入ESG報告。

本報告可在本公司網站(<http://www.xyglass.com.hk>)及香港聯交所網站(<http://www.hkexnews.hk>)查閱。

本報告以中、英文兩種文字出版，若兩種版本出現差異，請按中文版解讀。對本報告的內容如有任何疑問或建議，歡迎來電或來函詢問。我們的聯繫方式如下：

信義儲電控股有限公司  
投資者關係部  
地址：香港九龍  
觀塘海濱道135號  
宏基資本大廈21樓  
電話：+852 3919 2888  
傳真：+852 3919 2890  
電郵：[ir@xyglass.com.hk](mailto:ir@xyglass.com.hk)  
網站：[www.xyglass.com.hk](http://www.xyglass.com.hk)



# STAKEHOLDER ENGAGEMENT AND MATERIALITY ASSESSMENT

## 利益相關方參與及重要性評估

### STAKEHOLDER ENGAGEMENT

Xinyi Electric Storage attaches great importance to the participation of stakeholders (including customers, governments, investors and employees, etc.), and actively obtains the opinions and expectations of stakeholders on the Company's ESG aspects through various channels, which serve as important references for the Company to formulate future plans and implement sustainable development.

### 利益相關方參與

信義儲電高度重視利益相關方(包括客戶、政府、投資者、員工等)的參與，通過多種渠道積極獲取各利益相關方對公司有關環境、社會及管治方面的意見及期望，為本公司制定未來的規劃及可持續發展作重要的參考。

Major stakeholders 主要利益相關方	Expectations & Concerns 期望及關切	Main communication channels 主要溝通渠道
Customers 客戶	Quality products 優質的產品 Good customer services 良好的客戶服務 Consumer rights protection 消費權益受保障	Daily communication 日常溝通 Questionnaire survey 問卷調查 Visits to customers 客戶拜訪
Government 政府	Compliance with applicable laws and regulations 遵守適用法律法規 Local economic development 地方經濟發展 Public welfare 公益事務	Daily communication 日常溝通 Meetings 會議交流 Regular and random inspections 定期及突擊檢查





## STAKEHOLDER ENGAGEMENT AND MATERIALITY ASSESSMENT

### 利益相關方參與及重要性評估

Major stakeholders 主要利益相關方	Expectations & Concerns 期望及關切	Main communication channels 主要溝通渠道
Investors/shareholders 投資者／股東	Information, disclosure and transparency 信息、披露及公開透明 Future development 未來發展 Return on investments 投資回報	Information disclosure 信息披露 Shareholders' general meetings 股東大會 Investor relations activities 投資者關係活動
Employees 員工	Reasonable remuneration and benefits 合理的薪酬福利 Safe working environment 安全的工作環境 Visible development opportunities 可見的發展機會	Remuneration and benefit system 薪酬福利體制 Performance appraisal 績效評估 Training activities 培訓活動
Suppliers and business partners 供應商及業務合作方	Open and fair procurement 公開公正的採購 Compliance with agreement 遵守協定 Long-term partnership 長期夥伴關係	Suppliers' conferences, business meetings, phone calls and interviews 供應商大會、業務會議、電話溝通及訪談 Review and assessment 檢討及評估 Site visits 實地拜訪
Local communities/environment 當地社區／環境	Environmental protection 環境保護 Corporate responsibility 企業責任 Community involvement 社區參與	Environment evaluation 環境評估 Volunteer activities 志願者活動 Charity events 慈善活動



# STAKEHOLDER ENGAGEMENT AND MATERIALITY ASSESSMENT

## 利益相關方參與及重要性評估

### MATERIALITY ASSESSMENT

The management and staff of the Group's respective major operations have participated in the preparation of the ESG Report to assist the Group in reviewing its operations and identifying relevant ESG issues and assessed the importance of related matters to its businesses and stakeholders. Based on the assessed significant ESG issues, a data collection questionnaire was prepared to collect information from relevant departments and business units of the Group, and identified the below materiality of the ESG issues to be included in this report.

### 重要性評估

管理層及本集團主要業務的員工均有參與編製 ESG 報告，協助本集團檢討其營運及甄別相關環境、社會及管治議題並評估該等議題對其業務及利益相關方的重要性。根據經評估的重大環境、社會及管治議題，我們編製資料收集問卷，以向本集團相關部門及業務單位收集資料，並確定以下將包括在本報告中的環境、社會及管治問題的重要性。

ESG aspects	Material ESG issues	環境、社會及管治方面	重大環境、社會及管治事宜
<b>A. Environmental</b>		<b>A. 環境</b>	
Emissions	<ul style="list-style-type: none"> <li>Greenhouse Gas Emission</li> <li>Waste Management</li> </ul>	排放物	<ul style="list-style-type: none"> <li>溫室氣體排放</li> <li>廢棄物管理</li> </ul>
Use of Resources	<ul style="list-style-type: none"> <li>Electricity Consumption Efficiency</li> <li>Water Consumption Efficiency</li> <li>Use of Packaging Materials</li> </ul>	資源使用	<ul style="list-style-type: none"> <li>用電效率</li> <li>用水效率</li> <li>包裝材料使用</li> </ul>
The Environment and Natural Resources	<ul style="list-style-type: none"> <li>Green Products</li> <li>Green Office Management</li> </ul>	環境及天然資源	<ul style="list-style-type: none"> <li>環保產品</li> <li>環保辦公室管理</li> </ul>
<b>B. Social</b>		<b>B. 社會</b>	
Employment	<ul style="list-style-type: none"> <li>Employment Practices and Equal Opportunity</li> </ul>	僱傭	<ul style="list-style-type: none"> <li>僱傭常規及平等機會</li> </ul>
Health and Safety	<ul style="list-style-type: none"> <li>Workplace Health and Safety</li> </ul>	健康與安全	<ul style="list-style-type: none"> <li>工作環境的健康及安全</li> </ul>
Development and Training	<ul style="list-style-type: none"> <li>Employee Training Management</li> </ul>	發展及培訓	<ul style="list-style-type: none"> <li>僱員培訓管理</li> </ul>
Labour Standards	<ul style="list-style-type: none"> <li>Prevention of Child and Forced Labour</li> </ul>	勞工準則	<ul style="list-style-type: none"> <li>防止童工及強制勞工</li> </ul>
Supply Chain Management	<ul style="list-style-type: none"> <li>Supplier Evaluation Mechanism</li> </ul>	供應鏈管理	<ul style="list-style-type: none"> <li>供應商評估機制</li> </ul>
Product Responsibility	<ul style="list-style-type: none"> <li>Quality Control</li> <li>Customer Information and Privacy</li> </ul>	產品責任	<ul style="list-style-type: none"> <li>質素控制</li> <li>客戶信息及隱私</li> </ul>
Anti-corruption	<ul style="list-style-type: none"> <li>Anti-corruption Code and Compliance</li> </ul>	反貪污	<ul style="list-style-type: none"> <li>反貪污守則及遵守情況</li> </ul>
Community Investment	<ul style="list-style-type: none"> <li>Community Service</li> </ul>	社區投資	<ul style="list-style-type: none"> <li>社區服務</li> </ul>



## ABOUT XINYI ELECTRIC STORAGE

### 關於信義儲電

Xinyi Electric Storage commenced business in 1996 and had since strategically transformed into an integrated new energy solutions provider. Since 2017, the Group started to engage in new energy business, focusing on battery packs, energy storage systems and lithium battery products, and also providing EPC Services for photovoltaic power station, forklift trading and wind farm management service. Besides, Xinyi Electric Storage is currently one of the main automobile glass repair and replacement service providers in Hong Kong.

### NEW ENERGY — ELECTRIC STORAGE BUSINESS

The Group has production facilities for lithium battery products which has commenced commercial production and sales of lithium battery products. Products of the Group are mainly sold and installed in integrated systems comprising lithium batteries, battery management systems and other components (such as energy management systems and power conditioning systems). The Group is engaged in the development, processing and sales of energy storage facilities with lithium batteries, including large-scale power banks for manufacturing facilities to facilitate load shifting and power stabilization, uninterruptible power supplies and micro energy storage products. The Group is also engaged in the provision of contract processing services of battery packs and energy storage products to its customers.

信義儲電於一九九六年開展業務並已戰略性轉型為集成新能源解決方案供應商。自二零一七年起，本集團開始從事新能源業務，專注於電池包、儲能系統及鋰電池產品，且亦為光伏電站提供EPC服務、叉車貿易及風場管理服務。此外，信義儲電目前為香港主要汽車玻璃維修及更換服務供應商之一。

### 新能源 — 儲電業務

本集團設有鋰電池產品生產設施，該等設施已開始鋰電池產品商業生產及銷售。本集團的產品主要以集成系統出售及安裝，包括鋰電池，電池管理系統及其他組件（如能源管理系統以及電力調節系統）。本集團從事開發、加工及銷售鋰電池儲能設施，包括用於調峰調頻及穩定供電的大型製造設施電源、不間斷電源及微型儲能產品。本集團亦從事向其客戶提供電池包及儲能產品的合約加工服務。



## ABOUT XINYI ELECTRIC STORAGE 關於信義儲電

### NEW ENERGY — EPC SERVICES

The Group is engaged in the EPC Services for photovoltaic power stations to customers for the installation of photovoltaic power stations in their premises in the People's Republic of China (the "PRC") and Canada.

### AUTOMOBILE GLASS REPAIR AND REPLACEMENT SERVICES BUSINESS

The Group currently has four service centres in Hong Kong and a motorcade service team for the provision of automobile glass repair and replacement services.

### OTHERS

Since the third quarter of 2017, the Group has been providing wind farm management services to Xinyi Wind Power (Jinzhai) Company Limited, a company in which the Group holds 18% equity interest. In addition, some of the Group's customers of power batteries and battery pack systems have been engaged in the production of forklifts. The Group has agreed with some of these customers to purchase forklifts for forklift trading business.

### 新能源 — EPC 服務

本集團從事為客戶就在其中華人民共和國（「中國」）及加拿大工廠安裝光伏電站提供光伏電站 EPC 服務。

### 汽車玻璃維修及更換服務業務

本集團目前於香港有四間服務中心及一支車隊服務團隊，提供汽車玻璃維修及更換服務。

### 其他

自二零一七年第三季度起，本集團開始向金寨信義風能有限公司（為本集團持有 18% 股權的公司）提供風電場管理服務。此外，若干本集團的動力電池及電池包系統客戶一直從事叉車生產。本集團亦與當中部分客戶議定向彼等購買叉車以供進行叉車貿易業務。





## ENVIRONMENTAL PROTECTION

### 環境保護

Xinyi Electric Storage continues to increase the business investment in new energy sector. This is to create and shape the Group itself an environmental-friendly and innovative brand. Through continuous integration and optimisation of the “green” industrial chain, it gives and actively promotes to customers such energy-saving and environmental-friendly product experience and green initiatives. These green ideas are actively fostered within the Group.

As a lithium-ion battery and energy storage products producer in the new energy business sector, the Group is strongly committed to environmental protection while conducting business in Mainland China. With the aim of creating green spaces, the Group has been carrying out a series of environmental protection measures and has actively implemented various emission reduction solutions. In response to the country’s advocacy and promotion of environmental protection, the Group optimises its production facilities and implements intelligent manufacturing automations. As an important part of the enterprise development strategy, “energy saving and environmental protection” is implanted in every step of its development.

信義儲電不斷加大對新能源領域的業務投入，致力將本集團自身打造成為環保及創新的品牌。通過不斷整合和優化「綠色」產業鏈，給客戶帶來節能、環保的產品體驗的同時，積極宣導綠色發展之道，在本集團內部積極推動。

作為一間新能源業務領域的鋰離子電池及儲能產品製造商，本集團於中國內地進行業務的同時，致力對環境保護盡力盡責。本集團一直實施一連串環保措施，積極推行各種減排方案，旨在創造綠色空間。本集團響應國家提倡和推動環保工作，優化生產設施，實行智慧製造的自動化工序。「節能環保」作為企業發展戰略的重要部分，植入企業發展的每個環節。



## ENVIRONMENTAL PROTECTION 環境保護

### EMISSIONS

The Group aims to support sustainable development by conducting our business in an environmentally responsible manner. The Group is aware of the impact of climate change and make effort to minimise the effect our operations have on the environment.

During the year, we had complied with the applicable laws and regulations relating to environmental protection and had not been subject to any penalties or fines by the competent authority for any non-compliance with the relevant environmental protection laws and regulations. We did not experience any incident or complaint or claim relating to environmental hazard which had a material impact on us during the year.

Our vehicle glass repair and replacement service, forklift trading and wind farm management businesses do not involve production process, hence there is no significant emission of pollutant.

The lithium battery related business complies with the environmental protection laws and regulations applicable to its business. The relevant laws and regulations include “Environmental Protection Law of the People’s Republic of China” 《中華人民共和國環境保護法》, “Law of the People’s Republic of China on Appraising Environmental Impacts” 《中華人民共和國環境影響評價法》, “Cleaner Production Promotion Law of the PRC” 《中華人民共和國清潔生產促進法》, “Law of the People’s Republic of China on the Prevention and Control of Atmospheric Pollution” 《中華人民共和國大氣污染防治法》, “The Law of the PRC on Prevention and Control of Environmental Noise Pollution” 《中華人民共和國環境噪聲污染防治法》, “Law of the People’s Republic of China on the Prevention and Control of Water Pollution” 《中華人民共和國水污染防治法》, “Law of the People’s Republic of China on the Prevention and Control of Environmental Pollution by Solid Waste” 《中華人民共和國固體廢物污染環境防治法》 and “Emission Standard of Pollutants for Battery Industry” 《電池工業污染物排放標準》 (GB30484-2013).

### 排放物

本集團採取對環境負責的方式經營業務，旨在支持可持續發展。本集團注意到氣候變化所帶來的影響，致力於盡量減少我們的業務營運對環境構成的影響。

年內，我們已符合有關環境保護的適用法律及法規，且不曾因不遵守相關環境保護的法律及法規而遭主管機關處罰或罰款。年內，我們不曾出現與危害環境有關並對我們構成重大影響的任何事故或投訴或索償。

我們的汽車玻璃維修及更換服務、叉車貿易及風電場管理業務並不涉及生產程序，因此污染物排放量並不顯著。

鋰電池相關業務遵守其業務所適用的環保法律法規，相關法律法規包括《中華人民共和國環境保護法》、《中華人民共和國環境影響評價法》、《中華人民共和國清潔生產促進法》、《中華人民共和國大氣污染防治法》、《中華人民共和國環境噪聲污染防治法》、《中華人民共和國水污染防治法》、《中華人民共和國固體廢物污染環境防治法》及《電池工業污染物排放標準》(GB30484-2013)。



## ENVIRONMENTAL PROTECTION

### 環境保護

Major emissions from our plants in China included waste water, exhaust gas and solid wastes. Emission-related data are being closely monitored by our plants in China and under strict control to ensure that the emission readings are in line with the requirements of national and regional laws and regulations and are within the stipulated levels of industry.

**EXHAUST GAS:** The Group adopted de-ionized water, which is no harmful to the environment when vaporized, as a solvent for mixing of anode powders. N-Methyl Pyrrolidone (NMP) is used as cathode solvent and its recovery rate is over 95% by using the condensing technique to realize continuous recapturing and air purification. Exhaust gas met the national and local standard, and was closely monitored.

**WASTE WATER:** The current production base is equipped with sewage treatment and collection system to treat the domestic and industrial sewage, which is discharged only after treatment. The discharge of sewage is regularly monitored with respect to its pH value, chemical oxygen demand (COD), biochemical oxygen demand (BOD5), ammonia nitrogen, vegetable and animal oils and suspended solids (SS). This is to ensure that the emission standards required by the country are met.

The air emissions from lithium battery related business and vehicles are not material and hence data is not presented.

中國廠房的主要排放物包括廢水、廢氣及固體廢物。中國廠房嚴格監控排放物的排放資料以符合國家及區域法規的要求及行業標準所規定要求。

**廢氣：**本集團的負極合漿採用於蒸發時對環境無污染的去離子水做為溶劑；正極採用N-甲基吡咯烷酮(NMP)做為溶劑，通過利用冷凝技術達到連續回收和淨化空氣的目的，其回收利用率超過95%。廢氣符合國家和地方標準，並作密切監察。

**廢水：**目前生產基地設有污水處理收集系統處理生活和工業污水，污水經過處理後始作排放。污水排放會就其酸鹼值(pH)、化學需氧量(COD)、生化需氧量(BOD5)、氨氮、動植物油及懸浮物(SS)作定期監察，以確保符合國家指定的排放標準。

我們並無大量鋰電池相關業務及汽車廢氣排放物，故沒有呈列有關數據。



# ENVIRONMENTAL PROTECTION

## 環境保護

### GREENHOUSE GAS EMISSIONS

### 溫室氣體排放

Key Performance Indicator	關鍵績效指標	Unit 單位	2020 二零二零年
<b>Total emissions of greenhouse gas</b>	<b>溫室氣體總排放量</b>		
– Direct greenhouse gas emissions (Note 1)	– 直接溫室氣體排放 (附註 1)	tonne of CO <sub>2</sub> e 二氧化碳當量(噸)	<b>162</b>
– Indirect greenhouse gas emissions (Note 2)	– 間接溫室氣體排放 (附註 2)	tonne of CO <sub>2</sub> e 二氧化碳當量(噸)	<b>4,876</b>
<b>Emission intensity of greenhouse gas</b>	<b>溫室氣體排放密度</b>		
– Direct greenhouse gas emissions	– 直接溫室氣體排放	tonne of CO <sub>2</sub> e/ employee 二氧化碳 當量(噸)/僱員	<b>0.63</b>
– Indirect greenhouse gas emissions	– 間接溫室氣體排放	tonne of CO <sub>2</sub> e/ employee 二氧化碳 當量(噸)/僱員	<b>18.83</b>

Note:

- Direct greenhouse gas emissions (scope 1 emissions) refers to the greenhouse gas emissions directly generated from the combustion of fuels in mobile sources owned by the Group, which is calculated based on "How to prepare an ESG report — Appendix 2: Reporting Guidance on Environmental KPIs" issued by the SEHK.
- Indirect greenhouse gas emissions (scope 2 emissions) refers to the greenhouse gas emissions generated by the Group's consumption of electricity purchased externally, which is calculated based on the 2019 Baseline Emission Factors for Regional Power Grids in China for Reduction Projects (《2019年減排項目中國區域電網基準線排放因子》) (using the average of the operation margin and build margin) published by Ministry of Ecology and Environment of the People's Republic of China, the Sustainability Reports of 2020 published by CLP and HK Electric Investments.

Powered by lithium-ion batteries, the energy storage systems and electric forklifts developed and constructed by the Group and its partners can help to promote environmental protection and reduce emissions. Their operations cause no greenhouse gas emissions and can facilitate energy saving.

附註：

- 直接溫室氣體排放(範圍1排放)指自本集團擁有的移動源的燃料燃燒直接產生的溫室氣體排放，乃根據香港聯交所頒佈的「如何編備環境、社會及管治報告—附錄二：環境關鍵績效指標匯報指引」計算。
- 間接溫室氣體排放(範圍2排放)指本集團外部購買電力消耗所產生的溫室氣體排放，乃根據中華人民共和國生態環境部發佈的二零一九年減排項目中國區域電網基準線排放因子(採用電量邊際排放因子和容量邊際排放因子之平均)、中電及港燈電力投資發佈的二零二零年可持續發展報告計算。

本集團及其合夥人利用其開發和建設的鋰離子電池、儲能系統和電動叉車有助推動環保及減排，有關營運沒有導致溫室氣體排放並且節省能源。





## ENVIRONMENTAL PROTECTION

### 環境保護

#### WASTE MANAGEMENT

The Group properly stores hazardous wastes in accordance with the “Law of the People’s Republic of China on the Prevention and Control of Environmental Pollution by Solid Waste” (《中華人民共和國固體廢物污染環境防治法》) and the “Standard for Pollution Control on Hazardous Waste Storage” (《危險廢物貯存污染控制標準》(GB18597-2001)). Our hazardous wastes are mainly scrap electrodes, while our non-hazardous wastes are mainly office papers. Most of our wastes were returned to the suppliers or sold to qualified recycling companies. Other wastes would be packed properly before disposing to the waste centre.

The amount of hazardous waste and non-hazardous waste produced in 2020:

#### 廢棄物管理

本集團按照《中華人民共和國固體廢物污染環境防治法》及《危險廢物貯存污染控制標準》(GB18597-2001)妥善儲存有害廢棄物。廢電解液為本集團的主要有害廢棄物，而辦公用紙為本集團的主要無害廢棄物。大部分廢棄物均退回供應商或出售予有資質的回收公司。其他廢棄物將妥善包裝，然後交予廢物中心處理。

二零二零年有害廢棄物及無害廢棄物產生數量：

Key Performance Indicator	關鍵績效指標	Unit 單位	2020 二零二零年
<b>Total hazardous waste and non-hazardous waste produced</b>	<b>所產生有害廢棄物及無害廢棄物總量</b>		
– Hazardous waste	– 有害廢棄物	tonne 噸	<b>2.24</b>
– Non-hazardous waste	– 無害廢棄物	tonne 噸	<b>1.59</b>
<b>Intensity</b>	<b>密度</b>		
– Hazardous waste	– 有害廢棄物	tonne/employee 噸／僱員	<b>0.09</b>
– Non-hazardous waste	– 無害廢棄物	tonne/employee 噸／僱員	<b>0.01</b>



## ENVIRONMENTAL PROTECTION 環境保護

### USE OF RESOURCES

Due to the business nature, the energy, power and water consumption during the year is relatively low for the automobile glass repair and replacement service, forklift trading and wind-farm management service. The resources consumed by the Group, mainly by lithium battery production plant, are as follows:

#### WATER AND ENERGY CONSUMPTIONS:

### 資源使用

由於業務性質使然，年內汽車玻璃維修及更換服務、叉車貿易及風電場管理服務的能源、電力及用水量相對較低。本集團所用資源主要由鋰電池生產廠房使用，載列如下：

#### 水及能源消耗：

Key Performance Indicator	關鍵績效指標	Unit 單位	2020 二零二零年
<b>Energy consumption</b>	<b>能耗</b>		
- Direct energy consumption	- 直接能耗	kWh 千瓦時	<b>627,607</b>
- Indirect energy consumption (purchased electricity)	- 間接能耗 (購買電力)	kWh 千瓦時	<b>8,310,047</b>
<b>Water consumption</b>	<b>用水量</b>	tonne 噸	<b>11,374</b>
<b>Intensity</b>	<b>密度</b>		
- Direct energy consumption	- 直接能耗	kWh/employee 千瓦時／僱員	<b>2,423.19</b>
- Indirect energy consumption	- 間接能耗	kWh/employee 千瓦時／僱員	<b>32,085.12</b>
- Water consumption	- 用水量	tonne/employee 噸／僱員	<b>43.92</b>

The Group continuously upgrades its equipment for the lithium battery production in order to achieve the purpose of energy saving and emission reduction, and to build an environmental-friendly facility. Through this approach, the Group can utilise the resources more efficiently and, to some extent, reduce the consumption of various types of resources.

本集團不斷通過升級鋰電池生產的設備以達到節能減排和建立一個環境友好的工廠的目的。通過此方法，本集團可以更加有效地利用資源，一定程度上減少對各類資源的消耗。



## ENVIRONMENTAL PROTECTION

### 環境保護

**ELECTRICITY RECOVERY:** Every battery should be charged and discharged several times during the formation and grading process. The Group's formation and grading systems have the ability to recycle energy from the discharging batteries and to feedback the energy to power grid to be reused by other facilities. The recycling efficiency can reach to approximately 75%.

The Group strives to reduce water consumption and emissions of waste water during production process of lithium battery products. Our sewage treatment recycle system will recycle waste water generated from production and conduct production by using recycled water to decrease new water intake. We use water provided by government and did not experience difficulty in sourcing water that is fit in purpose in 2020.

For the packaging of finished products, the Group also uses simple packaging as far as possible and recycles wooden trays, cardboard and packaging strips.

#### PACKAGING MATERIALS USED IN 2020:

**電能回收:** 在電池化成和分容工序中，電池要多次充電和放電。本集團的化成和分容系統具有能量回收功能，可以將電池放電的能量回饋給電網供其他設備再利用。回收效率可達約75%。

本集團致力在鋰電池產品生產過程中減少用水及廢水排放量。我們的污水處理回收系統會回收在生產時產生的廢水，並使用循環水生產，減少新取水量。我們使用政府提供的水，且於二零二零年在尋找合適水源方面並無遭遇困難。

在製成品包裝方面，本集團盡量採用簡約包裝，並進行木托盤、紙板及包裝條的回收。

#### 二零二零年所用包裝物料：

Type	類型	Unit 單位	2020 二零二零年
Wood	木材	tonne 噸	<b>9.6</b>
Plastic	塑料	tonne 噸	<b>16.0</b>
Paper	紙張	tonne 噸	<b>18.0</b>
Others	其他	tonne 噸	<b>0.1</b>





## ENVIRONMENTAL PROTECTION 環境保護

### THE ENVIRONMENT AND NATURAL RESOURCES

Lithium battery and wind energy are renewable energy, which can reduce the reliance on traditional fuels and cause less damage to the environment and resources. Compared with conventional batteries, lithium-ion batteries feature an array of advantages including high energy density, light weight, tiny size, long life cycle and quick charging. They are also known as “green and new energy products” since they are free of heavy metals such as lead, cadmium and do not contain toxic substances. Therefore, there are no significant environmental risks of pollution in the lithium battery related business of the Group.

Before setting up the production facilities of lithium-ion battery, the Group has carried out environmental assessment to analyse the natural environment (such as water, soil and natural resources) and the environmental quality (such as air quality, quality of surface water, environmental noise, etc.). In addition, the analysis report has set out the primary environmental protection goals and the levels of protection.

Except for the various measures of energy saving and emission reduction mentioned above, the Group has adopted the following green office practices to raise our staff’s awareness of environmental protection with the aim of protecting the environment and natural resources:



-  Setting up waste recycling bins to recycle waste paper, aluminum cans and plastic bottles;
-  Encouraging the staff to save paper and putting a box beside the printer to collect used paper for double-sided printing and reuse;

### 環境及天然資源

鋰電池及風能屬再生能源，能降低對傳統燃料能源的依賴，從而減少對環境及資源的破壞。與傳統電池比較，鋰離子電池具有能量密度高、重量輕、體積小、循環壽命長、充電快速等優勢，同時由於不含鉛、鎘等重金屬，亦不含毒性材料，被稱為綠色新能源產品。因此，本集團的鋰電池相關業務並不存在重大環境污染風險。

本集團在建設鋰離子電池生產設施前會作出環境評估報告，對所在地的自然環境如水、土壤及自然資源；環境品質狀況如空氣品質、地表水環境品質、環境噪音等作出分析。此外，分析報告已經列出主要環境保護目標及保護級別。

除了上文提及的各項節能減排措施外，為提升員工的環保意識，並保護環境及天然資源，本集團採納以下環保辦公室措施：

-  設置廢物回收箱回收廢紙、鋁罐和膠樽；
-  鼓勵員工節約用紙，在影印機旁放置單面紙收集箱，以便循環使用；





## ENVIRONMENTAL PROTECTION

### 環境保護

- Properly adjusting the temperature of the office air-conditioning system to reduce energy consumption;
  - Reducing the unnecessary power consumption of lighting equipment and only keeping the specially required lighting systems and those for security purposes at lunch breaks and non-business hours;
  - Making use of the sleep mode of computers and the power-saving mode setting;
  - Encouraging the staff to use reusable utensils such as water bottles, cups, etc. and avoid using disposable items such as paper cups;
  - Using energy-efficient appliances such as LED lights and appliances with Grade 1 energy efficiency label;
  - Continuously optimising and promoting office automation and gradually implementing a paperless office.
- 適當調節辦公室空調系統溫度，減少能耗；
  - 減省不必要的照明設備用電，於午休及非辦公時間，只保留有特別需要及配合保安要求的照明系統；
  - 善用電腦休眠模式及省電模式的設置；
  - 鼓勵員工使用可循環再用器具，如水樽、水杯等，避免使用即用即棄用具，如紙杯；
  - 使用具能源效益的電器，如LED燈及標有一級能源效益標籤的電器；
  - 不斷優化並推行辦公自動化，逐漸實現無紙化辦公。



## SOCIAL RESPONSIBILITY 社會責任

### EMPLOYMENT AND LABOUR PRACTICES

Xinyi Electric Storage regards talents as the most valuable treasure. The Group insists on providing every employee with fair, just and reasonable opportunities for development by continuously improving working conditions, offering competitive benefits and remuneration, and adopting an effective training system and the employment mechanism of putting ability and contribution over education and seniority. Platforms are established for the employees to show their talents, which attracts, nurtures, motivates, and retains competent and quality talents up to international standards.

#### EMPLOYMENT

The Group strictly comply with “Labour Law of the People’s Republic of China” (《中華人民共和國勞動法》), “Labour Contract Law of the People’s Republic of China” (《中華人民共和國勞動合同法》) and “Employment Ordinance” (《僱傭條例》) in Hong Kong, and the relevant administrative rules and measures are strictly enforced. These rules and regulations specify the requirements relating to employment, labour relations, employees’ remuneration and welfare to protect the rights of employees. We strictly complied with the “Insurance Law of the People’s Republic of China” (《中華人民共和國社會保險法》) and Hong Kong’s “Mandatory Provident Fund Schemes Ordinance” (《強制性公積金計劃條例》). The Group paid social insurances and mandatory provident fund in a timely manner for all the staff.

The Group has formulated a series of employment policies and procedures such as “Recruitment Management Process” (《招聘管理流程》) in accordance with the laws and regulations of countries and regions to proceed employment in a manner of fairness, equity and transparency. The ways of recruitment include various channels, including recruitment notices put on the bulletin board near the factory entrance and recruitment websites, as well as talent markets, the Internet, campus recruitment, headhunting and internal recommendation from employees to satisfy the talent needs of various departments. There are internal guidelines set up for all these recruitment methods so as to ensure that there is a fair opportunity for every application for the recruitment of the suitable candidate. Before new employees can work at key technical and management positions, the human resources team will conduct background checks in various aspects by utilizing the resources of industry peers to protect the Group from any loss in terms of the opportunity cost of human resources.

### 僱傭及勞工常規

信義儲電視人才為最寶貴的財富。本集團堅持以不斷改善的工作條件，具有競爭力福利待遇，實效的培訓系統，不唯文憑重能力、不唯資歷比貢獻的用人機制，公平、公正、合理地賦予每個人成長機會，搭建充分展示才華的舞台，吸引、培養、激勵、留住有能力、高品質、具備國際化素質的人才。

#### 僱傭

本集團嚴格遵守《中華人民共和國勞動法》、《中華人民共和國勞動合同法》及香港《僱傭條例》，並嚴謹執行相關行政規則及措施。該等規則及法規訂明與僱用、勞資關係、僱員薪酬及福利有關的規定，以保障僱員權利。我們嚴格遵守《中華人民共和國社會保險法》以及香港《強制性公積金計劃條例》。本集團及時為全體員工支付社會保險及強制性公積金供款。

本集團按照國家及地區的法律法規制定了一系列有關僱傭的政策及流程，如《招聘管理流程》，以公平、公正、公開的方式進行員工招聘。招聘途徑包括採取在廠門口公告欄、招聘網站上刊登招聘啟事，以及利用人才市場、網路、校園招聘、獵頭、內部員工推薦等多種管道滿足各部門的用人需求。各種招聘都訂立了內部相關指引，確保所有人都獲得公平的應試機會，再從中聘用合適人士。技術及管理關鍵性崗位入職前，人力資源組利用同行業的資源多方面進行背景調查，避免給本集團造成人力機會成本的損失。



## SOCIAL RESPONSIBILITY

### 社會責任

As at 31 December 2020, Xinyi Electric Storage had 259 employees, all of which are full-time employees including production, research and development, sales, management and other teams, with the majority in the age group of 21-30. Xinyi Electric Storage hires employees from diversified backgrounds of different ages, genders, races, nationalities, regions, religions, beliefs, political ideologies and educational backgrounds.

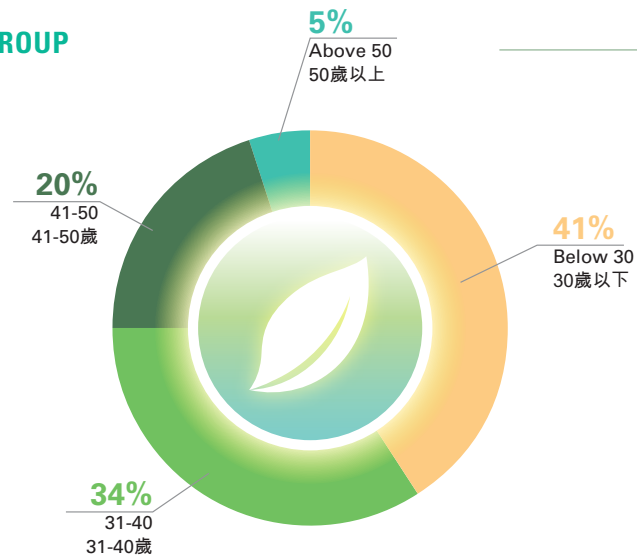
The following graphs show the employment distribution of the Group in 2020:

截至二零二零年十二月三十一日，信義儲電的僱員數目達259人，全部為全職僱員，包括生產、研發、銷售及管理團隊，大部分分佈在21-30歲年齡層。信義儲電聘用不同年齡、性別、民族、國籍、地區、宗教信仰、政治理念和教育經歷等多元因素的員工。

下圖列示本集團於二零二零年的僱傭分佈：

### EMPLOYEES BY AGE GROUP

#### 僱員年齡組別

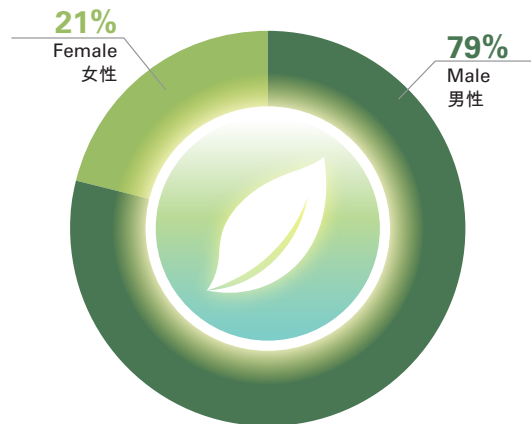




## SOCIAL RESPONSIBILITY 社會責任

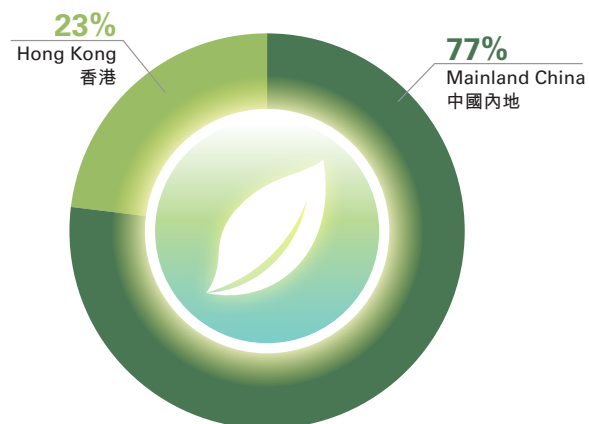
### EMPLOYEES BY GENDER

#### 僱員性別



### EMPLOYEES BY REGION

#### 僱員所在地區







## SOCIAL RESPONSIBILITY

### 社會責任

Meanwhile, the Group provides employees with fair, equal promotion opportunities without prejudice based on their performance, personal quality, and ability only and regardless of such factors as age, gender, ethnicity, cultural background, religious belief, and political belief, providing sufficient promotion opportunities for employees who perform their duties with diligence. The Group conducts regular performance appraisals for employees, then provide incentives for employees with outstanding performance based on the assessment results upon review and verification, and proposes improvement measures such as re-training to be arranged, followed up and assessed by the administrative department for employees who fail to meet the standards. In addition to formulating the “Personnel Management System” (《人事管理制度》) and the “Promotion/Demotion Management Procedure” (《晉升／降職管理流程》) as the internal guidelines for general talents management, the Group has established reward systems such as “Management System for the Internal Title Accreditation of the Group” (《集團內評職稱管理制度》), “Patent Reward System” (《專利獎勵制度》) and “Incentive Scheme” (《激勵制度》) to encourage professional personnel to study their business and enhance their skills. The internal title accreditation is carried out once a year. Upon the submission of materials and review on the daily performance, the employees are broadly divided into three levels, junior, middle and senior, so that the employees with adequate experience and capability will be provided with the same level of benefits.

同時，本集團為員工提供公正平等、不存偏見的晉升機會，僅與績效、個人素質和能力掛鉤，不受年齡、性別、民族、文化背景、宗教信仰、政治理念相關因素的影響，保障每一位盡職履責的優秀員工應有的晉升空間。本集團定期對員工的工作表現進行考核測評，根據複核認定的考評結果對表現優秀的員工給予激勵，對於不達標的員工提出改善措施，如重新培訓等，由辦公室協助安排、跟進及考評。本集團除了制定《人事管理制度》及《晉升／降職管理流程》作為一般管理人才的內部指引外，為鼓勵從事專業崗位人員鑽研業務和提升技能，本集團設有《集團內評職稱管理制度》、《專利獎勵制度》及《激勵制度》等獎勵制度。內評職稱是每年一次的，經提交材料、審核再按平日考勤表現評定，大致分初、中及高級三個職級，使有足夠經驗及能力的員工都可獲得同等待遇。



## SOCIAL RESPONSIBILITY 社會責任

In terms of dismissal, the Group's "Employee Handbook" (《員工手冊》) clearly explains the various situations in which the Group will terminate the labour contract and other handling methods, while the "Personnel Management System" (《人事管理制度》) states the procedures which should be carried out by the responsible executor, and the right of the affected employee upon the termination of labour contracts, so as to ensure that the Group treats each employee equally. We closely monitor staff turnover rates, respond to feedback on staff turnover and take appropriate measures to retain talent. When an employee resigns, the human resources team will conduct one-on-one resignation interview with the employee regarding his/her plan after resignation and the existing problems of the Group, to sincerely collect opinions from the employee and give feedback to the relevant responsible person for specific improvement. Based on the total number of staff on 31 December 2020, the overall employee turnover rate for the year was about 34%.

The employee turnover rates by gender, age and geographical region in 2020 were as follows:

針對解僱方面，本集團的《員工手冊》有清楚解釋本集團會作出解除勞動合同的各個情況及其他處理方式，而《人事管理制度》則會列明當確定要解除勞動合同時，負責執行的人需要做的步驟及受影響員工的應有權利，以確保本集團對待每個員工都是一視同仁的。我們密切關注員工的流失率，並從員工的離職意見反饋中及時作出回應，並採取適當措施挽留人才。員工提出離職時，人力資源組對員工進行一對一的離職面談，面談內容針對員工的離職去向以及對本集團現階段存在的問題，認真聽取員工的意見，並回饋給相關責任人，有針對性的予以改進。根據二零二零年十二月三十一日的總員工人數，該年度的整體員工流動率約為34%。

二零二零年按性別、年齡及地理區域分類的員工流失率如下：

Employment	僱傭	Turnover rates 流失率
<b>By gender</b>	<b>按性別分類</b>	
– Male	– 男性	33%
– Female	– 女性	37%
<b>By age</b>	<b>按年齡分類</b>	
– Below 30	– 30歲以下	54%
– 31-40	– 31-40歲	27%
– 41-50	– 41-50歲	10%
– Above 50	– 50歲以上	8%
<b>By geographical region</b>	<b>按地理區域分類</b>	
– Hong Kong	– 香港	10%
– Mainland China	– 中國內地	41%



## SOCIAL RESPONSIBILITY

### 社會責任

#### REMUNERATION PACKAGE AND BENEFITS

Xinyi Electric Storage has formulated procedures including “Remuneration Management and Adjustment Procedure” (《薪酬管理調整流程》) and “Remuneration Formulation and Accounting Procedure” (《薪酬制定和核算流程》), and provides the employees with attractive remuneration and benefits. Staff’s remuneration package, comprised of basic salary, performance-based salary and reward and punishment, is adjusted for factors such as the Group’s results, the value of the staff member’s position, personal competency and performance, and social development level, etc. The Group also pays the social insurance premium for its staff, and provides them with benefits including meal allowances, housing benefits, subsidies for high temperature, transport and communication allowances.

In order to retain high calibre staff members, Xinyi Electric Storage carries out internal appraisal of its staff on a yearly basis. The eligible staff members are entitled to participate in the Company’s share option scheme as an incentive. In order to stimulate the working enthusiasm of middle and high-level management cadres and ensure the medium- and long-term healthy development of the Group, Xinyi Electric Storage rewards the department heads and the management cadres at higher levels by setting additional assessment items in terms of integrity, safety and diligence. In addition, Xinyi Electric Storage presents service awards to its employees. Staff will benefits including receive their Xinyi service awards after the completion of their first and second 5-year contract terms.

#### 薪酬待遇及福利

信義儲電制定了《薪酬管理調整流程》、《薪酬制定和核算流程》等流程，為僱員提供具吸引力的薪酬和福利。員工的薪酬由基本工資、績效工資和獎罰額度構成，薪酬隨著本集團業績、員工崗位價值、個人能力與績效以及社會發展水準等因素進行調整。本集團亦為員工繳納社會保險，為員工提供飲食津貼、住房福利、高溫補貼及通訊補助等福利。

信義儲電為挽留優秀員工，員工每年須作內部評核，符合資格者可參與公司的購股權計畫作為獎勵。為激發中高層管理幹部的工作積極性，確保本集團中長期健康發展，信義儲電對部門負責人及以上管理幹部從廉潔、安全、盡職三個方面額外設立考核項目進行獎勵。此外，信義儲電設有就業服務獎。員工第一個及第二個五年期勞動合同期滿後，均會頒發信義就業服務獎。



## SOCIAL RESPONSIBILITY 社會責任

Xinyi Electric Storage strictly complies with working hour limit and holiday requirements under the laws applicable to each of its places of business, which include “Labour Law of the People’s Republic of China” (《中華人民共和國勞動法》), “Regulation on Public Holidays for National Annual Festivals” (《全國年節及紀念日放假規定》) and “Memorial Days, Provisions of the State Council on Employees’ Working Hours” (《國務院關於職工工作時間的規定》) and “Employment Ordinance” (《僱傭條例》). Staffs implement an eight-hour working system from Mondays to Fridays, while production departments implement a shift system, and we provides local statutory holidays and paid leaves, such as marriage leave, funeral leave, maternity leave, and paternity leave, etc.

In response to the increasingly fast pace of life, Xinyi Electric Storage encourages its employees to achieve work-life balance. It organises medical check-ups and travel tours for the employees and holds various fun activities after work to enrich their life and communication beyond eight hours of work.

### HIGHLIGHTS OF SOME ACTIVITIES:

- To express gratitude to efforts and contribution made by employees to company during pandemic, we arrange travel activities or provide travel subsidy for each system of the Group and related personnel of each company.
- To celebrate the traditional Chinese festival, on the joyful occasion of Winter Solstice, the Group followed the customs of northerners in China to organize a “dumpling making activity” at the staff canteen, where employees made dumplings themselves, exchanged the various methods for making dumplings and tasted the dumplings made by themselves.

In addition, the Group has also established “Xinyi Education Fund”, dedicated to provide special financial support for the children of the existing employees continuously working at the Group for 2 years or more to complete their study.

信義儲電嚴格遵守各業務所在地法律規定的工作時限和假期，其中包括《中華人民共和國勞動法》、《全國年節及紀念日放假規定》、《國務院關於職工工作時間的規定》、《僱傭條例》。職員實行一星期五天工作八小時的工作制度，生產部門實行倒班輪休制，並按當地法定節假日放假，另設有婚假、喪假、產假、陪產假等有薪假期。

面對日益加快的生活節奏，信義儲電鼓勵員工平衡工作與生活，主張為員工組織健康體檢和旅遊，並舉辦各項有趣的業餘活動，豐富員工八小時工作之外的生活和交流。

### 部分活動撮要

- 為感謝員工疫情期間對公司的付出與貢獻，本集團各系統、各公司相關人員安排旅遊活動或享有旅遊補貼。
- 為慶祝中華民族的傳統佳節冬至，按照中國北方人的習俗，在員工餐廳舉行「包餃子活動」，員工自己製作餃子，大家在一起交流各式包餃子的方法，品嚐自己動手包的餃子。

另外，本集團亦設立「信義教育基金」專門用於資助在本集團連續工作滿2年或以上工齡且在職的子女，以幫助他們順利完成學業的專項助學金。



## SOCIAL RESPONSIBILITY

### 社會責任

#### HEALTH AND SAFETY

We are subject to the Hong Kong and the PRC laws and regulations regarding labour, safety and workplace incidents. We have implemented our internal safety manual, among other policies, to establish operating procedures for work safety, accident handling, accident rescue and safety training.

Work safety measures are adopted to protect our employees during the course of work. We provide our employees with safety manual, new employee training and regulation education.

We provide safety protection to our employees working in our service centres and production plant, which includes providing them with adequate safety equipment and ensuring that our service centres and plant facilities have adequate precautionary measures. When there is an accident or emergency, immediate report to our administrative department and appropriate responsive actions are required.

The Group attaches great importance to safe production, normalises safety education, and requires all personnel to participate in the drills involving the use of fire equipment, which has effectively improved the safety awareness and emergency handling capacity of all employees.

During the year, we had complied with the applicable laws and regulations relating to providing a safe working environment and protecting employees from occupational hazards and had not been subject to any penalties or fines by the competent authority for any non-compliance with the relevant laws and regulations. The Group recorded no work-related fatalities in the past three years (including 2020). In 2020, there were 74.5 lost days due to work-related injuries.

#### 健康與安全

我們須遵守有關勞動、安全及工地事故的香港及中國法律及法規。我們已實施內部安全守則，推行多項政策，其中包括為工作安全、處理事故、事故救援及安全培訓建立營運程序。

採納工作安全措施旨在保障僱員在工作期間的安全。我們為僱員提供安全守則、新入職僱員培訓及規範教育。

我們為在服務中心及生產廠房工作的僱員提供安全保護措施，其中包括向他們提供足夠的安全裝備及確保我們的服務中心及廠房設施已有充分的預防措施。發生任何意外事故或緊急情況須馬上匯報行政部門並採取適當應對行動。

本集團高度重視安全生產，安全教育常態化，全員參與消防器材模擬演練，有效提升了全員安全防範意識、應急處置能力。

年內，我們已經遵守有關為僱員提供安全工作環境及使僱員免於職業性危害的適用法律法規，且並未遭遇專責機關因任何不符合相關法律法規而予以任何處罰或罰款。本集團於過去三年（包括二零二零年）並無發生工作相關死亡事故。於二零二零年，因工傷損失工作日數為74.5天。





## SOCIAL RESPONSIBILITY 社會責任

### DEVELOPMENT AND TRAINING

Xinyi Electric Storage regards human resources as intangible assets, and is committed to the organic integration of the employees' career planning and the long-term development of the Group by organizing orientation training, on-the-job training, external training, management training and business training in an effectively complementary manner.

We allocate ample resources to staff training and development with the aim of sustaining a competent, professional and ethical staff force that will contribute to the success of the Group. Our commitment to staff development is also aligned with the expectation that our Group should engage and deploy personnel with sufficient skills, knowledge, experience and soundness of judgement for the discharge of their duties. Depending on their role, staff members will receive relevant on-the-job training in areas such as technical skills, customer service manner, work safety, operation manual, product knowledge, production process, compliance, risk management, leadership and management, and sales and relations management. Reinforcement and refresher training programs help to ensure employees have the latest information and skills to carry out their duties to the highest standards. In 2020, the Group provided 1,428.5 hours of training for the employees through a combination of internal training and external training. The average training hours per employee in 2020 was around 8.2 hours.

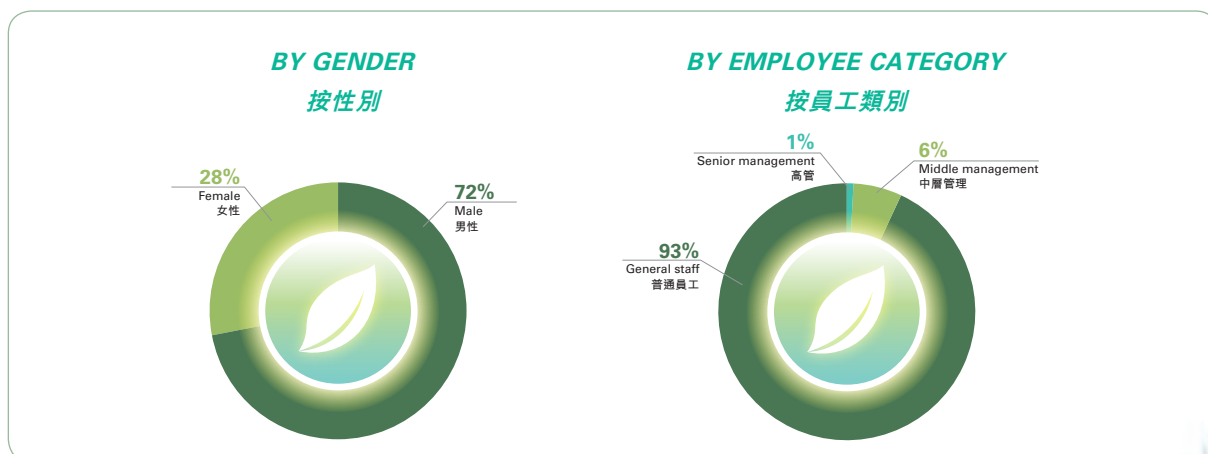
THE FOLLOWING GRAPHS SHOW THE DISTRIBUTION OF TRAINED STAFF OF THE GROUP IN 2020:

### 發展及培訓

人力資源是信義儲電的無形資產，致力於員工職業生涯的規劃與本集團長遠發展有機結合，組織入職、在職、委外、管理、業務等培訓形式有效互補。

我們撥出充分的資源用於員工培訓及發展，旨在維持一隊有助於本集團成功的能幹、專業及有道德的員工團隊。我們對於員工發展所作的努力亦與我們的期望一致，就是本集團應該提供及調配具備足以履行職務的技能、知識、經驗及良好判斷力的工作人員。員工將按彼等的職能接受不同領域(如技術能力、待客態度、工作安全、操作手冊、產品知識、生產程序、合規、風險管理、領導及管理、以及銷售及關係管理)的在職培訓。加強及更新培訓課程可有助確保僱員具備以最高水準執行職務的最新資訊和技能。本集團於二零二零年通過內部培訓和委外培訓結合的方式，為員工提供1,428.5小時的培訓。於二零二零年，每名僱員的平均培訓時間約為8.2小時。

下列圖表說明二零二零年本集團受訓員工的分佈情況：





## SOCIAL RESPONSIBILITY

### 社會責任

The following table shows the average training hours completed by our staff in 2020:

下表說明二零二零年本集團員工完成的平均培訓時數：

Employment	僱傭	Average training hours completed 完成的平均培訓時數
<b>By gender</b>	<b>按性別分類</b>	
– Male	– 男性	8.0
– Female	– 女性	8.5
<b>By employee category</b>	<b>按員工類別</b>	
– Senior management	– 高管	3.3
– Middle management	– 中層管理	9.6
– General staff	– 普通員工	8.1

### LABOUR STANDARDS

While developing the “Recruitment Management Procedure” (《招聘管理流程》), Xinyi Electric Storage strictly complies with the “Labour Law of the People’s Republic of China” (《中華人民共和國勞動法》), “Provisions on the Prohibition of Using Child Labour” (《禁止使用童工規定》) and the local legal requirements in the places where its business are located, as well as the laws and regulations prohibiting the use of child and forced labour. To ensure staff health and safety, forced labour is strictly prohibited and no staff can start working before the completion of the relevant training.

The Group does not hire any persons aged below 16 (or the relevant thresholds as may be prescribed under the local labour law) and its policy is not to employ any young persons aged 16 to 17 unless in compliance with applicable laws. During the recruitment process, job applicants will be requested to produce identity proof to ensure compliance with the Group’s policy as stated above. During the year, the Group was not aware of any major violations of laws and regulations related to the prohibition of the use of child labour or forced labour.

### 勞工準則

信義儲電在制定《招聘管理流程》時，嚴格遵守《中華人民共和國勞動法》、《禁止使用童工規定》等及各業務所在地法律規定，以及禁止使用童工或強制勞工的法律法規。為保障員工健康和 safety，嚴禁強制勞工，所有員工亦需經過相關培訓才可工作。

本集團並無僱用任何不足16周歲(或當地勞工法可能規定的相關門檻)的人士，而除非符合適用法律，其政策不得僱用任何16至17歲的未成年人。於招聘過程中，應聘者須提交身份證明以確保遵守上述本集團政策。年內，本集團並不知悉與禁止使用童工或強制勞工有關的任何重大違反法律及法規的情況。



## SOCIAL RESPONSIBILITY 社會責任

### OPERATING PRACTICES

#### SUPPLY CHAIN MANAGEMENT

We select suppliers based on a stringent set of criteria, including product quality, price, production capacity, experience, industry qualifications and certifications, market credibility and aftersales services. Moreover, specific supplier requirements on business ethics, human rights and public responsibility were highlighted for the process of selection. We carry out regular on-site inspection and assessment on some of our major suppliers including factory visits, assessment of their production facilities and production machinery, reviews of record keeping and management system and interviews with managements to ensure the potential suppliers meet our standards. The suppliers will become our qualified suppliers if they have met our selection criteria. We generally maintain a list of qualified suppliers by conducting annual evaluations to identify and remove suppliers that may not meet our standards. We also conduct periodic assessment with our suppliers to ensure their compliance with our quality standards.

We have entered into "Supplier Anti-corruption Agreement" (《供應商廉潔協議》) with the suppliers for non-small-sum piecemeal procurement which have long-term business relationship with the Group, including, but not limited to, all raw material suppliers, engineering service providers, transportation companies/shipping companies, advertising planning companies, equipment suppliers, food and beverage suppliers, and service providers (such as banks, cleaning services, scrap purchasers and machinery, etc.).

The number of suppliers for raw materials and finished goods in 2020:

### 營運慣例

#### 供應鏈管理

我們根據一套嚴謹的準則甄選供應商，其中包括產品質量、價格、產能、經驗、行業資格及認證、市場信譽及售後服務。此外，甄選過程中，我們也強調對供應商的商業道德、人權及公共責任等具體要求。我們定期對若干主要供應商進行實地考察及評估，包括到訪廠房、評估生產設施及生產機器、審核記錄保存及管理系統，以及拜訪管理層等，確保潛在供應商符合我們的標準。供應商如已達到我們的甄選準則，便可成為我們的合資格供應商。我們一般通過年度評估，發現及剔除可能無法達標的供應商，從而保持合資格供應商名單。我們亦定期評估供應商，以確保彼等符合我們的質量標準。

與本集團有長期業務往來的非小額零星採購供應商包括但不限於所有原材料供應商、工程服務供應商、運輸公司／船務公司、廣告策劃公司、設備供應商、餐飲供應商、服務供應商(如銀行、清潔服務、廢品收購商及機械等)簽訂《供應商廉潔協議》。

於二零二零年，原材料及製成品的供應商數目：

Key Performance Indicator	關鍵績效指標	2020 二零二零年
<b>Number of suppliers by geographical region</b>	<b>按地區劃分的供應商數目</b>	
- Mainland China	- 中國內地	136
- Hong Kong	- 香港	32
		<b>168</b>



## SOCIAL RESPONSIBILITY 社會責任

### PRODUCT RESPONSIBILITY

#### QUALITY ASSURANCE

We are committed to provide high quality products and services, and also committed to the research and development of energy-saving and green products. We have made new achievements in the research and development of green products, and have continuously promoted the popularisation and application of energy saving and environmental protection concepts. Xinyi Electric Storage strictly complies with the requirements of the "Product Quality Law of the People's Republic of China" (《中華人民共和國產品品質法》) and relevant local laws and regulations to implement the ISO9001: 2015 quality management system, and the products have obtained UL1973, UL2580, UN38.3 and China Classification Society Certification CCS. We have established a strict quality management system with internal procedure manual on the production and provision of services. In order to ensure compliance with our internal procedure manual, we will also provide on-the-job training sessions to our staffs to enhance their technical skills and provide update on the latest technology, customer service skills and workplace safety in order to raise the standard and quality of our products and services. Our quality management team also carry out regular quality control inspections at our production plant and service centres to ensure our products and service quality.

We will test the quality of production process of raw materials storage and products including batteries and battery packs, when abnormalities occur, onsite quality control personnel will fill in a problem report and submit it to professional departments to obtain reason analysis and rectifying measures, which then be confirmed and carried out under supervision by quality control department.

During the year, no products which the Group sold or shipped were subject to recalls for safety and health reasons.

### 產品責任

#### 質量保證

我們致力提供優質產品及服務，亦致力於節能環保產品的研發，在綠色產品研發上一次次實現新的開拓，不斷推動節能環保概念的普及推廣。信義儲電嚴格遵守《中華人民共和國產品品質法》及當地相關法律法規的要求，推行ISO9001:2015品質管制體系，並且產品已獲得UL1973、UL2580、UN38.3認證和中國船級社認證CCS。我們已建立嚴格質量管理制度，並制定生產及提供服務的內部程序手冊。為確保遵守我們的內部程序手冊，我們亦將向員工提供在職培訓課程以提高其技能，並讓其及時了解有關最新技術、客戶服務技能及工作場所安全的知識，從而提高我們的產品及服務水平及質量。我們的質量管理團隊亦在生產廠房及服務中心進行定期的質量控制檢查，以確保產品及服務的質量。

我們會對原材料入庫、電芯及電池包等產品的生產過程的質量進行檢驗，若出現異常，現場品管人員會及時對問題填寫報告及交由專業部門給予原因分析及糾正預防措施，之後由品管部負責確認和監督執行。

年內，本集團沒有因安全或健康理由而須回收已出售或已付運的產品。





## SOCIAL RESPONSIBILITY 社會責任

The Group also focus on improving level of aftersales services, to realize high customer satisfaction and maintain long-term trust of customers. We formulated “Warranty Management Control Procedures” (《保修管理控制程式》) to manage aftersales services. In the event that customers suffer malfunction during using our products, we will conduct information collection, problem analysis and initial judgement of malfunction through phone or video. Research and development department will recognize malfunction judged by aftersales personnel and confirm solution, then aftersales personnel will conduct onsite handling or send back for repair according to solution.

### *CUSTOMER DATA PROTECTION*

The Group has also formulated relevant internal policies including “Group Confidential System” (《集團保密制度》) for the data protection of customers and their companies, and will not provide information including product information, sales data and customer information to external units and unrelated personnel. If any staff is found to leak the above information, the staff will be reported and punished in accordance with the group management regulations, and responsive actions will be taken.

### *INTELLECTUAL PROPERTY RIGHTS PROTECTION*

The Group also attaches great importance to the maintenance of intellectual property rights. We have fomulated “Management System for Patents” (《專利管理制度》). During the process of maintenance, the core knowledge, process documents, and key parameters of the products will be kept confidential to customers. If any staff is found to leak core intellectual property information, the staff will be reported and punished in accordance with the group management regulations, and responsive actions will be taken.

本集團亦注重提升售後服務的水平，以實現高客戶滿意度及維繫客戶的長期信任。我們制定了《保修管理控制程式》以對售後服務進行管理。如果客戶在使用我們產品的過程中發生故障，我們會通過電話或視頻方式進行資訊搜集、問題分析、故障初判。研發部會對售後人員判斷的故障進行確認並確認處理方案，然後售後人員會按照處理方案進行現場處理或返廠維護。

### *保障客戶資料*

本集團對客戶及其公司的資料保護亦制定了相關的內部政策，包括了《集團保密制度》，不會對外單位及不相關人員提供產品資訊、銷售資料、客戶資訊等。若發現有員工洩露以上資訊，將按照集團管理條例進行上報處理並採取應對行動。

### *保障知識產權*

本集團亦重視知識產權的維護，我們制定了《專利管理制度》。維護過程中對於產品的核心知識、工藝文件、關鍵參數等都會對客戶進行保密。若發現有員工洩露核心知識產權資訊，將按照集團管理條例進行上報處理並採取應對行動。





## SOCIAL RESPONSIBILITY

### 社會責任

#### ANTI-CORRUPTION

The Code of Conduct allows our people to understand explicitly on several areas, which include the provisions of anti-corruption, antibribery, conflict of interest and gift policy.

The Group has formulated the “Top 10 Integrity Rules for Xinyi’s Staff” (《信義儲電員工十大廉潔條例》) to strengthen the construction of Xinyi Electric Storage’s integrity culture, ideologically guide the employees to foster morally sound outlook on life and values, and promote and advocate the same across the Group. In addition, the Group has also formulated the “Xinyi’s Whistleblower Protection and Reward System” (《信義儲電舉報人保護和獎勵制度》) to encourage suppliers, other partners and employees to participate in the supervision system of integrity operation, actively report corruption, duty crimes and other illegal acts, and protect the legal rights and interests of the Company and the employees.

The Group has implemented anti-corruption measures, by setting up communication channels for reporting of anti-corruption faults, soliciting or accepting advantages and offering advantages. The whistle-blowing system can handle any breach of the law covered by the Code of Conducts. The Group demonstrates zero tolerance for any bribery and corruption through rigorous systems.

The Group’s business operations comply with local and national legislation on standards of conduct, such as with the Prevention of Bribery Ordinance in Hong Kong and relevant legislation on anti-corruption and bribery in the PRC. In 2020, there was no legal case regarding any corruption activities involving the Group and the employees.

In 2020, the Group provided two sessions of anti-corruption training to directors and employees.

#### 反貪污

行為守則讓我們的員工明確地了解多個範疇，其中包括反貪污、反賄賂、利益衝突及送禮政策的條文。

本集團制定《信義儲電員工十大廉潔條例》強化信義儲電廉潔文化建設，從思想上引導企業員工樹立正確的人生觀、價值觀，並在集團內宣導。此外，本集團亦制定《信義儲電舉報人保護和獎勵制度》，鼓勵供應商及其他合作單位、信義員工參與到誠信經營的監督體系之中，積極舉報腐敗和職務犯罪等違法行為，保障企業和員工的合法權益。

本集團已實行反貪污措施，設立了多個舉報貪污行為、索取或收受利益及提供利益的溝通渠道。此舉報系統能夠處理行為守則所涵蓋的任何違法行為。以嚴謹的制度表明對任何行賄及貪腐等行為都是零容忍。

本集團的業務營運符合地方及國家法規（如香港的《防止賄賂條例》及中國的相關反貪污賄賂法規）所訂明的行為標準。於二零二零年，本集團及僱員並無牽涉任何貪污活動之法律案件。

二零二零年，本集團為董事及僱員提供兩期反貪污培訓。



## SOCIAL RESPONSIBILITY 社會責任

### COMMUNITY

#### COMMUNITY INVESTMENT

The Group believes that our role and responsibility in the communities where we operate business goes beyond being just doing business. We develop harmonious environment for the local communities in which we are operating. The Group hires staff from local communities, listen their needs, and maintains a pleasant working environment. In 2020, the Group has participated in charity functions like the Dress Casual Day organized by the Community Chest and our employees have actively made donations. Our management wants to express our great gratitude to our communities and plans to contribute the society, hence, we participate or encourage our staff in joining charity activities.

### 社區

#### 社區投資

本集團認為，在我們經營業務所在的社區中，我們的角色和責任不僅為從事業務。我們為我們業務所在的社區締造和諧的環境。本集團聘用的員工來自當地社群，我們聆聽他們的需要並且維持舒適的工作環境。於二零二零年，本集團積極參與慈善活動，例如香港公益金舉辦的便服日，而僱員亦常常主動為社會捐獻。我們的管理層希望向我們的社區表達謝意，並計劃貢獻社會，因此，我們參與或鼓勵員工參加慈善活動。



## APPENDIX 附錄

### THE ESG REPORTING GUIDE CONTENT INDEX OF THE STOCK EXCHANGE OF HONG KONG LIMITED

香港聯合交易所有限公司《環境、社會及  
管治報告指引》索引

#### ENVIRONMENTAL

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#### A1: Emissions

##### A1：排放物

General Disclosure

Information on:  
(a) the policies; and  
(b) compliance with relevant laws and  
regulations that have a significant impact  
on the issuer  
relating to air and greenhouse gas emissions,  
discharges into water and land, and  
generation of hazardous and non-hazardous  
waste.

Environmental  
Protection – Emissions

一般披露

有關廢氣及溫室氣體排放、向水及土地的排污、  
有害及無害廢棄物的產生等的：  
(a) 政策；及  
(b) 遵守對發行人有重大影響的相關法律及規例的  
資料。

環境保護－排放物

KPI A1.1

The types of emissions and respective  
emissions data.

Environmental  
Protection – Emissions

關鍵績效指標 A1.1

排放物種類及相關排放數據。

環境保護－排放物

KPI A1.2

Greenhouse gas emissions in total (in tonnes)  
and, where appropriate, intensity (e.g. per  
unit of production volume, per facility).

Environmental  
Protection – Emissions  
– Greenhouse Gas  
Emissions

關鍵績效指標 A1.2

溫室氣體總排放量(以噸計算)及(如適用)密度  
(如以每產量單位、每項設施計算)。

環境保護－排放物  
－溫室氣體排放



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#### A1: Emissions

##### A1：排放物

KPI A1.3	Total hazardous waste produced (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility).	Environmental Protection – Emissions – Waste Management
關鍵績效指標 A1.3	所產生有害廢棄物總量(以噸計算)及(如適用)密度(如以每產量單位、每項設施計算)。	環境保護－排放物－廢棄物管理
KPI A1.4	Total non-hazardous waste produced (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility).	Environmental Protection – Emissions – Waste Management
關鍵績效指標 A1.4	所產生無害廢棄物總量(以噸計算)及(如適用)密度(如以每產量單位、每項設施計算)。	環境保護－排放物－廢棄物管理
KPI A1.5	Description of measures to mitigate emissions and results achieved.	Environmental Protection – Emissions
關鍵績效指標 A1.5	描述減低排放量的措施及所得成果。	環境保護－排放物
KPI A1.6	Description of how hazardous and non-hazardous wastes are handled, reduction initiatives and results achieved.	Environmental Protection – Emissions – Waste Management
關鍵績效指標 A1.6	描述處理有害及無害廢棄物的方法、減低產生量的措施及所得成果。	環境保護－排放物－廢棄物管理



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### A2: Use of Resources

#### A2 : 資源使用

#### General Disclosure

Policies on the efficient use of resources, including energy, water and other raw materials.

Environmental Protection – Use of Resources

#### 一般披露

有效使用資源(包括能源、水及其他原材料)的政策。

環境保護—資源使用

#### KPI A2.1

Direct and/or indirect energy consumption by type (e.g. electricity, gas or oil) in total (kWh in '000s) and intensity (e.g. per unit of production volume, per facility).

Environmental Protection – Use of Resources

#### 關鍵績效指標 A2.1

按類型劃分的直接及／或間接能源(如電、氣或油)總耗量(以千個千瓦時計算)及密度(如以每產量單位、每項設施計算)。

環境保護—資源使用

#### KPI A2.2

Water consumption in total and intensity (e.g. per unit of production volume, per facility).

Environmental Protection – Use of Resources

#### 關鍵績效指標 A2.2

總耗水量及密度(如以每產量單位、每項設施計算)。

環境保護—資源使用

#### KPI A2.3

Description of energy use efficiency initiatives and results achieved.

Environmental Protection – Use of Resources

#### 關鍵績效指標 A2.3

描述能源使用效益計劃及所得成果。

環境保護—資源使用

#### KPI A2.4

Description of whether there is any issue in sourcing water that is fit for purpose, water efficiency initiatives and results achieved.

Environmental Protection – Use of Resources

#### 關鍵績效指標 A2.4

描述求取適用水源上可有任何問題，以及提升用水效益計劃及所得成果。

環境保護—資源使用





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#### A2: Use of Resources

##### A2 : 資源使用

KPI A2.5

Total packaging material used for finished products (in tonnes) and, if applicable, with reference to per unit produced.

Environmental Protection – Use of Resources

關鍵績效指標 A2.5

製成品所用包裝材料的總量(以噸計算)及(如適用)每生產單位佔量。

環境保護－資源使用

#### A3: The Environmental and Natural Resources

##### A3 : 環境及天然資源

General Disclosure

Policies on minimising the issuer's significant impact on the environment and natural resources.

Environmental Protection – The Environmental and Natural Resources

一般披露

減低發行人對環境及天然資源造成重大影響的政策。

環境保護－環境及天然資源

KPI A3.1

Description of the significant impacts of activities on the environment and natural resources and the actions taken to manage them.

Environmental Protection – The Environmental and Natural Resources

關鍵績效指標 A3.1

描述業務活動對環境及天然資源的重大影響及已採取管理有關影響的行動。

環境保護－環境及天然資源



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<b>SOCIAL</b> 社會		
<b>Subject Areas, Aspects, General Disclosures and KPIs</b> 主要範疇、層面、 一般披露及關鍵績效指標	<b>Description</b> 描述	<b>Section</b> 章節
<b>B1: Employment</b>		
<b>B1 : 僱傭</b>		
General Disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to compensation and dismissal, recruitment and promotion, working hours, rest periods, equal opportunity, diversity, anti-discrimination, and other benefits and welfare.	Social Responsibility – Employment and Labour Practices – Employment; Remuneration Package and Benefits
一般披露	有關薪酬及解僱、招聘及晉升、工作時數、假期、平等機會、多元化、反歧視以及其他待遇及福利的： (a) 政策；及 (b) 遵守對發行人有重大影響的相關法律及規例的資料。	社會責任－僱傭及勞工 常規－僱傭； 薪酬待遇及福利
KPI B1.1	Total workforce by gender, employment type, age group and geographical region.	Social Responsibility – Employment and Labour Practices – Employment
關鍵績效指標 B1.1	按性別、僱傭類型、年齡組別及地區劃分的僱員總數。	社會責任－僱傭及勞工 常規－僱傭
KPI B1.2	Employee turnover rate by gender, age group and geographical region.	Social Responsibility – Employment and Labour Practices – Employment
關鍵績效指標 B1.2	按性別、年齡組別及地區劃分的僱員流失比率。	社會責任－僱傭及勞工 常規－僱傭



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### SOCIAL 社會

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描述

**Section**  
章節

#### B2: Health and Safety

##### B2：健康與安全

General Disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to providing a safe working environment and protecting employees from occupational hazards.	Social Responsibility – Employment and Labour Practices – Health and Safety
一般披露	有關提供安全工作環境及保障僱員避免職業性危害的： (a) 政策；及 (b) 遵守對發行人有重大影響的相關法律及規例的資料。	社會責任－僱傭及勞工 常規－健康與安全
KPI B2.1	Number and rate of work-related fatalities.	Social Responsibility – Employment and Labour Practices – Health and Safety
關鍵績效指標 B2.1	因工作關係而死亡的人數及比率。	社會責任－僱傭及勞工 常規－健康與安全
KPI B2.2	Lost days due to work injury.	Social Responsibility – Employment and Labour Practices – Health and Safety
關鍵績效指標 B2.2	因工傷損失工作日數。	社會責任－僱傭及勞工 常規－健康與安全



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### B2: Health and Safety

#### B2：健康與安全

KPI B2.3

Description of occupational health and safety measures adopted, how they are implemented and monitored.

Social Responsibility  
– Employment and  
Labour Practices –  
Health and Safety

關鍵績效指標 B2.3

描述所採納的職業健康與安全措施，以及相關執行及監察方法。

社會責任－僱傭及勞工  
常規－健康與安全

### B3: Development and Training

#### B3：發展及培訓

General Disclosure

Policies on improving employees' knowledge and skills for discharging duties at work.  
Description of training activities.

Social Responsibility  
– Employment and  
Labour Practices –  
Development and  
Training

一般披露

有關提升僱員履行工作職責的知識及技能的政策。描述培訓活動。

社會責任－僱傭及勞工  
常規－發展及培訓

KPI B3.1

The percentage of employees trained by gender and employee category (e.g. senior management, middle management).

Social Responsibility  
– Employment and  
Labour Practices –  
Development and  
Training

關鍵績效指標 B3.1

按性別及僱員類別(如高級管理層、中級管理層等)劃分的受訓僱員百分比。

社會責任－僱傭及勞工  
常規－發展及培訓

KPI B3.2

The average training hours completed per employee by gender and employee category.

Social Responsibility  
– Employment and  
Labour Practices –  
Development and  
Training

關鍵績效指標 B3.2

按性別及僱員類別劃分，每名僱員完成受訓的平均時數。

社會責任－僱傭及勞工  
常規－發展及培訓



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### B4: Labour Standards

#### B4：勞工準則

General Disclosure

Information on:  
(a) the policies; and  
(b) compliance with relevant laws and regulations that have a significant impact on the issuer  
relating to preventing child and forced labour.

Social Responsibility  
– Employment and  
Labour Practices –  
Labour Standards

一般披露

有關防止童工或強制勞工的：  
(a) 政策；及  
(b) 遵守對發行人有重大影響的相關法律及規例的資料。

社會責任－僱傭及勞工  
常規－勞工準則

KPI B4.1

Description of measures to review employment practices to avoid child and forced labour.

Social Responsibility  
– Employment and  
Labour Practices –  
Labour Standards

關鍵績效指標 B4.1

描述檢討招聘慣例的措施以避免童工及強制勞工。

社會責任－僱傭及勞工  
常規－勞工準則

KPI B4.2

Description of steps taken to eliminate such practices when discovered.

Social Responsibility  
– Employment and  
Labour Practices –  
Labour Standards

關鍵績效指標 B4.2

描述在發現違規情況時消除有關情況所採取的步驟。

社會責任－僱傭及勞工  
常規－勞工準則





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### B5: Supply Chain Management

#### B5 : 供應鏈管理

General Disclosure

Policies on managing environmental and social risks of the supply chain.

Social Responsibility – Operating Practices – Supply Chain Management

一般披露

管理供應鏈的環境及社會風險政策。

社會責任－營運慣例－  
供應鏈管理

KPI B5.1

Number of suppliers by geographical region.

Social Responsibility – Operating Practices – Supply Chain Management

關鍵績效指標 B5.1

按地區劃分的供應商數目。

社會責任－營運慣例－  
供應鏈管理

KPI B5.2

Description of practices relating to engaging suppliers, number of suppliers where the practices are being implemented, how they are implemented and monitored.

Social Responsibility – Operating Practices – Supply Chain Management

關鍵績效指標 B5.2

描述有關聘用供應商的慣例，向其執行有關慣例的供應商數目，以及相關執行及監察方法。

社會責任－營運慣例－  
供應鏈管理



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### B6: Product Responsibility

#### B6：產品責任

General Disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to health and safety, advertising, labelling and privacy matters relating to products and services provided and methods of redress.	Social Responsibility – Operating Practices – Product Responsibility
一般披露	有關所提供產品和服務的健康與安全、廣告、標籤及私隱事宜以及補救方法的： (a) 政策；及 (b) 遵守對發行人有重大影響的相關法律及規例的資料。	社會責任－營運慣例－ 產品責任
KPI B6.1	Percentage of total products sold or shipped subject to recalls for safety and health reasons.	Social Responsibility – Operating Practices – Product Responsibility – Quality Assurance
關鍵績效指標 B6.1	已售或已運送產品總數中因安全與健康理由而須回收的百分比。	社會責任－營運慣例－ 產品責任－質量保證
KPI B6.2	Number of products and service related complaints received and how they are dealt with.	Social Responsibility – Operating Practices – Product Responsibility – Quality Assurance
關鍵績效指標 B6.2	接獲關於產品及服務的投訴數目以及應對方法。	社會責任－營運慣例－ 產品責任－質量保證



## APPENDIX 附錄

### SOCIAL 社會

#### Subject Areas, Aspects, General

#### Disclosures and KPIs

主要範疇、層面、  
一般披露及關鍵績效指標

#### Description

描述

#### Section

章節

#### B6: Product Responsibility

##### B6：產品責任

KPI B6.3	Description of practices relating to observing and protecting intellectual property rights.	Social Responsibility – Operating Practices – Product Responsibility – Intellectual Property Rights Protection
關鍵績效指標 B6.3	描述與維護及保障知識產權有關的慣例。	社會責任－營運慣例－產品責任－保障知識產權
KPI B6.4	Description of quality assurance process and recall procedures.	Social Responsibility – Operating Practices – Product Responsibility – Quality Assurance
關鍵績效指標 B6.4	描述質量檢定過程及產品回收程序。	社會責任－營運慣例－產品責任－質量保證
KPI B6.5	Description of consumer data protection and privacy policies, how they are implemented and monitored.	Social Responsibility – Operating Practices – Product Responsibility – Customer Data Protection
關鍵績效指標 B6.5	描述消費者資料保障及私隱政策，以及相關執行及監察方法。	社會責任－營運慣例－產品責任－保障客戶資料



## APPENDIX 附錄

<b>SOCIAL</b> 社會		
<b>Subject Areas, Aspects, General Disclosures and KPIs</b> 主要範疇、層面、 一般披露及關鍵績效指標	<b>Description</b> 描述	<b>Section</b> 章節
<b>B7: Anti-Corruption</b>		
<b>B7 : 反貪污</b>		
General Disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to bribery, extortion, fraud and money laundering.	Social Responsibility – Operating Practices – Anti-Corruption
一般披露	有關防止賄賂、勒索、欺詐及洗黑錢的： (a) 政策；及 (b) 遵守對發行人有重大影響的相關法律及規例的資料。	社會責任－營運慣例－ 反貪污
KPI B7.1	Number of concluded legal cases regarding corrupt practices brought against the issuer or its employees during the reporting period and the outcomes of the cases.	Social Responsibility – Operating Practices – Anti-Corruption
關鍵績效指標 B7.1	於匯報期內對發行人或其僱員提出並已審結的貪污訴訟案件的數目及訴訟結果。	社會責任－營運慣例－ 反貪污
KPI B7.2	Description of preventive measures and whistle-blowing procedures, how they are implemented and monitored.	Social Responsibility – Operating Practices – Anti-Corruption
關鍵績效指標 B7.2	描述防範措施及舉報程序，以及相關執行及監察方法。	社會責任－營運慣例－ 反貪污



## APPENDIX 附錄

### SOCIAL

#### 社會

#### Subject Areas, Aspects, General

#### Disclosures and KPIs

主要範疇、層面、  
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### B8: Community Investment

#### B8 : 社區投資

General Disclosure	Policies on community engagement to understand the needs of the communities where the issuer operates and to ensure its activities take into consideration the communities' interests.	Social Responsibility – Community – Community Investment
一般披露	有關以社區參與來了解發行人營運所在社區需要和確保其業務活動會考慮社區利益的政策。	社會責任－社區－社區投資
KPI 8.1	Focus areas of contribution (e.g. education, environmental concerns, labour needs, health, culture, sport).	Social Aspect – Community – Community Investment
關鍵績效指標 B8.1	專注貢獻範疇(如教育、環境事宜、勞工需求、健康、文化、體育)。	社會責任－社區－社區投資
KPI B8.2	Resources contributed (e.g. money or time) to the focus area.	Social Responsibility – Community – Community Investment
關鍵績效指標 B8.2	在專注範疇所動用資源(如金錢或時間)。	社會責任－社區－社區投資





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